

12 March 2020

Presiding: Jess

Attendees: .Bev, Anna, Kurt, Apurva, Ayse, Weilee, and JT

1. Debrief from recruitment

a. Visit weekend commentary:

- i. Prospective Students enjoyed it
- ii. Read the itinerary and read all emails
- iii. Lab tours were well organized!
 1. Shuttles worked out really well and the hotels were nice
- iv. We'll be going back to Union next year
- v. Ayse: Provide another alternative on Friday evening
 1. Another department social event on Friday
- vi. Apurva: One problem there was no break between poster session/Dinner/activity. Need breathing room. Poster session should be pushed earlier?
- vii. Midnight Bus was well timed
 1. Merlin's beard was good
- viii. Tabs at Chumley's could be sorted out well
 1. Narrow alleyway all the time, go early to squat at tables for better seating
 2. Lafayette Brewing Company: reserve 2-3 months
- ix. Help people direct students in the building during professor meeting/lab meeting → post students around hallways and make some signs to direct students
 1. Complaints about how there's too much to do and very booked
- x. Lab tours: we knew who and when it was going to occur. Nice job Bev!
 1. More faculty involvement and stayed on time for meeting
 2. Make it clear that people can go on lab tours not on their schedule
 3. Informal lab tours, and dropins
- xi. Casual vs business casual?
 1. Find descriptions that fits well and send it out?
 2. Shoes that are good for walking (loosening dress code on Saturday?)
- xii. Keep dinners to 1 on 1 in the future? Rather than the whole lab group going to dinner and overwhelming students
- xiii. Buddies were a good program, (better name in the future? "hosts"?) Good way to break the ice between prospective students and the department
 1. Buddies made the prospective students feel like a coherent group
- xiv. The Graduate student panel was a hit: No faculty present allowed for a more relaxed setting
 1. More diverse panel in the future?
 - a. Students asking about research
 - b. Preface it with "this isn't about research; this is about graduate life"

2. Regular Updates

- a. CheSS Webinar: 16 people turnout
 - i. Don't know if we will be doing seminar
 - ii. No more Tuesday Seminar, no more safety slides
- b. Intramurals are still going on
 - i. Asking Captains if teams will still want to participate
- c. Apurva: Murdock
 - i. Cancel Solar Rollers 😞
 - ii. Murdock will also be canceled
- d. Kurt: Coffee Breaks may have to be canceled
 - i. SAO sent email about events hosted at locations >50 people
 - ii. Make it PhD Students only for all events in the future
 - iii. AIChE: Host snack bar event collaboration
 - 1. It's harder to look after
 - iv. Merlin's Beard → 30 people signed up
 - 1. Going to be inviting faculty
 - v. Desert class:
 - 1. \$20 per person per class
 - vi. Painting with a Twist for the future?
 - 1. PGSG hosted individual teacher lessons
 - vii. Coffee Pot: we should buy our own
 - 1. Everyone uses it, and we should buy our own, \$120.
 - 2. There's a grant that can give us money to pay for it?
 - 3. Options:
 - a. Dunkin Doughnuts coffee → \$10
 - b. Starbucks coffee → \$50 lb of coffee/ per week
- e. PhD Students are not invited to masters student's event
 - i. Future events, stop inviting them?
- f. Jessica
 - i. Thinking about GSO next year
 - 1. Find someone to take over your position next year
 - 2. Or for re-elections
 - ii. Symposium:
 - 1. Email: Dr. Liu's contact